



PUBLICATIONS ADVISORY PANEL

WEDNESDAY 21 JUNE 2006

7.30 PM

[PLEASE NOTE TIME]

COMMITTEE AGENDA

**COMMITTEE ROOM 6
HARROW CIVIC CENTRE**

MEMBERSHIP (Quorum 3)

Chair: Councillor Osborn

Councillors:

**Mrs Lurline
Champagne
Macleod-Cullinane
Tom Weiss**

**Foulds
Mr Keith Ferry**

Reserve Members:

1. Seymour
2. Romain
3. -
4. -

1. Stephenson
2. Perry
3. -

**Issued by the Democratic Services Section,
Legal Services Department**

**Contact: Sara Mirza, Committee Administrator
Tel: 020 8424 1323 E-mail: sara.mirza@harrow.gov.uk**

**NOTE FOR THOSE ATTENDING THE MEETING:
IF YOU WISH TO DISPOSE OF THIS AGENDA, PLEASE LEAVE IT BEHIND AFTER THE MEETING.
IT WILL BE COLLECTED FOR RECYCLING.**

HARROW COUNCIL

PUBLICATIONS ADVISORY PANEL

WEDNESDAY 21 JUNE 2006

AGENDA - PART I

1. **Appointment of Chairman:**

To note the appointment at the Meeting of Cabinet on 8 June 2006 of a Chairman of this Panel for the Municipal Year 2006/07.

2. **Attendance by Reserve Members:**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

3. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub Committee, Panel or Forum;
- (b) all other Members present in any part of the room or chamber.

4. **Arrangement of Agenda:**

To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

5. **Appointment of Vice-Chairman:**

To appoint a Vice-Chairman of the Publications Advisory Panel for the Municipal Year 2006/2007.

6. **Minutes:**

That the minutes of the meeting held on 9 February 2006, having been circulated, be taken as read and signed as a correct record.

- Enc. 7. **Publications Advisory Panel Terms of Reference:** (Pages 1 - 2)
To note the terms of reference of the Publications Advisory Panel.
8. **Public Questions:**
To receive questions (if any) from local residents or organisations under the provisions of Advisory Panel and Consultative Forum Procedure Rule 15 (Part 4E of the Constitution).
9. **Petitions:**
To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Advisory Panel and Consultative Forum Procedure Rule 13 (Part 4E of the Constitution).
10. **Deputations:**
To receive deputations (if any) under the provisions of Advisory Panel and Consultative Forum Procedure Rule 14 (Part 4E of the Constitution).
11. **Website update:**
To be discussed.

AGENDA - PART II - NIL

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PUBLICATIONS ADVISORY PANEL – TERMS OF REFERENCE

1. To make recommendations on the content and distribution of all Council publications

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